

TOSTOCK PARISH COUNCIL

**An Ordinary Meeting of the Parish Council will be held on
Tuesday 14 November 2023 at 7.30pm
in Tostock Village Hall**

Members of the Council: are hereby summoned to attend for the purpose of transacting the business below.

Members of the Public: are very welcome to attend and may address the Council under item six.

Reporting on Meetings: except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to report in this way is asked to notify the Clerk or Chair before the start of the meeting.

AGENDA

- 23.11.01 Welcome - new Parish Clerk.
- 23.11.02 To receive any apologies for absence.
- 23.11.03 **Declarations of Interest and Dispensations:**
 - 03.1 To receive from Members any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.
 - 03.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - 03.3 To grant any requests for dispensation as appropriate.
- 23.11.04 **To approve the minutes of the Ordinary Meeting of the Parish Council held on 11 September 2023.**
- 23.11.05 To receive reports from:
 - 05.1 County Councillor
 - 05.2 District Councillors
- 23.11.06 **To invite public questions or comment on any matter on this agenda.**
(NB: up to three minutes per speaker permitted)
- 23.11.07 **Correspondence - report from Cllr Storey:**
 - 07.1 Audit - e-mails from external auditors PKF Littlejohn.
 - 07.2 Church Road Bridge - concerns as reported to Suffolk County Council Highways and response received.
 - 07.3 Footpath Issues - from the northern end of Flatts Lane to the Drift and Church Road (10 and 8) as reported to Suffolk County Council Highways.
 - 07.4 Village Sign - proposal from Mr John Roger Lowe for a new sign.
 - 07.5 Church Road - call from a resident proposing a 40mph speed limit.
 - 07.6 Speeding Concerns - raised by three residents in councillor e-mails.
 - 07.7 Election Expenses - e-mail from Mid Suffolk District Council.
 - 07.8 Insurance - e-mail from Cllr Mellen.
 - 07.9 The Leys and Pond - Facebook comment.

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23.11.08

Finance:

08.1 To receive the Clerk's report as Responsible Financial Officer including bank reconciliation.

08.2 To authorise payments as presented and to note income received.

08.3 To seek two additional signatories to the Council bank accounts with NatWest; to agree that the Clerk should request online access to the accounts to view (only) financial activity; and to authorise the Bank to enable the Clerk to transfer money between accounts.

08.4 Proposal - Cllr Storey: that a Budget Working Party be set up to consider the 2024-2025 precept for recommendation to the next meeting.

23.11.09

Parish Clerk's Report.

23.11.10

Ongoing Matters:

To note or to discuss matters brought forward from previous meetings and to determine action as appropriate:

10.1 Speed Indicator Device (SID) - report from Mr Howells regarding the device, data loggers and possible additional device.

10.2 Village Hall - report from Mr MacDowall (Chair) regarding plans for the Hall and the Village Hall Committee response to the Council request for financial information (plans will be displayed on a TV in the Hall).

10.3 Standing Orders - update from Cllr Callow and the Parish Clerk.

10.4 Tostock Chronicle - consideration of the resident request that minutes of Council meetings be published.

10.5 Speedwatch - report from Kathy Sharky.

23.11.11

Planning:

11.1 To consider any applications received for response/comment to Mid Suffolk District Council including:

DC/23/04647 Old Rectory, Norton Road - application for Listed Building Consent - insertion of external vents, construction of veranda and internal alterations as detailed in the schedule of works; and

DC/23/04534 Old Rectory, Norton Road - application for Listed Building Consent - stripping and relaying of roof coverings, insertion of a breather membrane and insulation within roof void and repairs as necessary as per schedule of works.

11.2 To note any planning applications granted/refused including:

DC/23/03929 The Barn north of The Lodge, Norton Road - removal or variation of a condition following grant of planning permission DC/20/03364 - change of use and conversion of barn to one four-bedroom dwelling.

GRANTED;

DC/23/03931 The Barn north of The Lodge, Norton Road - change of use and conversion of barn to one four-bedroom dwelling. GRANTED; and

DC/23/04129 Stone Cottage, The Green - erection of single-storey extension (following the demolition of existing garden room). GRANTED.

11.3 To note any outstanding applications including:

DC/23/02229 Land fronting Flatts Lane - application for outline planning permission (access points to be considered, appearance, layout, landscaping and scale to be reserved) Town and Country Planning Act 1990 (as amended) - erection of three self-build dwellings with garaging. Status: awaiting decision. The Council OBJECTED.

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- 23.11.12 **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**
- 23.11.13 Next Meeting: To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 9 January in the Village Hall at 7.30pm.

A handwritten signature in black ink, appearing to read 'D Reed', with a long horizontal stroke extending to the right.

Parish Clerk: Doug Reed, Proper Officer of the Council
Address: Second Thoughts, Church Road, Elmswell IP30 9DY
Tel: 01359 241009; 07843850018
E-mail: clerk@tostockpc.org.uk

Published: 07 November 2023