

**MINUTES OF TOSTOCK PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY 10th DECEMBER 2014**

PRESENT: Cllrs P Herbert (Chairman), Ms S Waitkins, Mrs S Nice, Mrs V Kemball, M O'Reilly & Mrs M Bottomley (Clerk). D Cllr Ms S Mansel

9 villagers

APOLOGIES County/District Cllr Mrs J Storey & Police.

PUBLIC PARTICIPATION - gritting outside The Croft bungalows, damage by lorry on The Leys triangle; some horses using The Drift which is a footpath not a bridle path

DECLARATIONS OF INTEREST

Cllr Mrs Nice - Item 7 – Planning

DISPENSATIONS - None

MINUTES OF THE PARISH COUNCIL PLANNING MEETING 29th OCTOBER 2014

Noting the change of name in the second paragraph of Village Hall report to Mrs L Jones, it was proposed by Cllr Mrs Nice, seconded by Cllr Mrs Kemball that the minutes of the parish council meeting held on the 29th October 2014 be approved as a true and accurate record and signed accordingly. All in favour.

REPORTS

District Councillor – Ms S Mansel - report circulated covering additional funding for Housing; community infrastructure levy; financial matters; new joint local plan; proposed changes to planning duty officer sessions and Yes to Homes campaign. Also spoke about CIL and what was required by the parish council when submitting a report.

Police – one crime reported and general information provided on locking up cars, sheds, garages and houses. CCTV and alarms advice also provided.

FINANCE

660 **Signatories – update:** ongoing

689 **Risk Assessment:** thorough inspection had taken place and councillors noted there were no changes since last year.

693 **NALC pay award:** the recommendations were noted and Cllr Herbert proposed acceptance, seconded by Cllr Waitkins and agreed unanimously.

694 **Cheques:** It was proposed by Cllr Ms Waitkins, seconded by Cllr Mrs Kemball that the following cheques issued for December be approved. All in favour.

Chqs

1195	Litter Picker (Nov/Dec)	£ 87.88
1196	Clerk (expenses)	£ 95.14
1197	Stonham Parva PC (SLCC membership)	£ 27.84
1198	Post Office (tax)	£ 88.60
1199	Bream Builders (rehanging picture)	£354.00
1200	Realise Futures (Signage)	£ 64.80
1201	C D Friend & Sons (Tractor tyre)	£ 63.00

Signature.....

S/O Personnel November & December 2014 £230.48
 Current A/c £8,372.46 Income £4.79 (Interest) Reserve A/c £28,379.55

PLANNING APPLICATIONS

The following applications were considered and supported by councillors:-

PL0287\14 SCC/Ticehurst Gravels, Maltsters: variation of condition 1 to extend timescale to 31st March 2017

3502/14 Reynolds House, Church Road: Erection of single storey garden room and two storey extension to the rear following demolition of conservatory

Councillors discussed application **3543 The Barn, Flatts Lane:** Use of building as an annexe and as a holiday let. There were a number of issues raised and it was agreed that the Chairman should contact Mr Pateman Gee for further discussion. It was also queried if Highways had a policy on building. D Cllr Ms Mansel also agreed contact Mr Pateman Gee regarding holiday lets.

HIGHWAY MATTERS

Several roads do not have names and it was agreed for the Clerk to contact MSDC about this and in particular the name of the road opposite the apple farm (Hollow Lane?)

PARISH PLAN

The plan was submitted accepted at the 30th November meeting and volunteers have come forward for the various projects particularly helpers for The Leys.

EMERGENCY PLAN

Councillors agreed there would need to be a Project Manager for the Emergency Plan. It was agreed to place an item in The Chronicle asking for volunteers.

VILLAGE MATTERS

Mower Councillors discussed the change of insurance and the need to register the mower as a horticultural vehicle.

Apple Store Letter had been circulated with additional information regarding the authorities that had been contacted on the Council's behalf. Situation to be monitored.

Notice Board Having looked on the web at the various companies providing notice boards, councillors agreed to purchasing a recycled material in dark brown, two lockable doors with internal pinning backboard. Clerk to contact appropriate supplier.

Website Ongoing.

GLMotors

Enforcement update Remove this item from the agenda.

Allotments

Councillors were made aware that the site was over-run with rodents and the need to obtain the services of a pest control officer to undertake a one off clearance after which the allotment holders needed to take responsibility for any such future problem. The initial one off treatment had been estimated at £310 including bait boxes and the parish council had been approached for a donation as there was no money available for this treatment.

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Cllr Ms Waitkins proposed a grant of £310, seconded by Cllr Mrs Kemball – all in favour. (Cheque No. 1202 Poors Estate (rodent control) £310.00).

Neighbourhood Plan Defer to next meeting.

CORRESPONDENCE

Various brochures – circulated

MSDC –Town & Council Newsletter (circulated)

NALC/SALC pay award (circulated)

DATE OF NEXT MEETING – 21st January 2015.

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is requested that, because of the likelihood that confidential information could be disclosed the public and press leave the meeting during consideration of Item 14. Proposed by Cllr Herbert, seconded by Cllr Ms Waitkins – all in favour.

Staff salaries:

Litter Picker – increase salary by £1 over the minimum wage rate with effect from October 2014. Proposed by Cllr O'Reilly, seconded by Cllr Mrs Nice – all in favour.

Clerk - increase salary as per recommendations by NALC – one off payment for December 2014, and new salary (SCP17) to commence January 2015.

There being no further business the Chairman closed the meeting.

Signature.....