

**MINUTES OF TOSTOCK PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY 17th SEPTEMBER 2014**

PRESENT: Cllrs P Herbert, Ms S Waitkins, Mrs S Nice, A Scully, M O'Reilly, Mrs V Kemball
& Mrs M Bottomley (Clerk) & D Cllr S Mansel

10 villagers

ELECTION OF OFFICERS

Chairman Cllr P Herbert. Proposed by Cllr Mrs Nice, seconded by Cllr Mrs Kemball – all in favour.

Vice Chairman Deferred

APOLOGIES D Cllr Mrs J Storey & Police.

PUBLIC PARTICIPATION -

1 bench repairs with 1 further to be done.
Concern over overgrowth on The Leys – Agenda item
Land up for auction information
Dog bin request
Query on agenda/minutes displayed on notice board
Availability of Minutes for the recent planning meeting

DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

MINUTES OF THE PARISH COUNCIL MEETING 6th AUGUST 2014

Having noted the following amendment, it was proposed by Cllr Mrs Kemball, seconded by Cllr Mrs Nice that the minutes of the parish council meeting held on the 6th August 2014 be approved as a true and accurate record and signed accordingly. All in favour.

Page 738 - Village matters:

ADD "Footpath – Hedge on the footpath against the Barn, Flatts Lane, needs cutting back. Clerk to contact owner."

MINUTES OF THE PARISH COUNCIL PLANNING MEETING 1st September 2014

Deferred to next meeting.

REPORTS

County Councillor – Mrs J Storey –report circulated and read out by the Chairman covering Council meeting 18th September, Cabinet meeting 9th September and Budget discussion.

District Councillor – Ms S Mansel - report circulated covering Electoral registration, new council houses, community infrastructure Levy consultation, gypsy and traveller site consultation, priority bases resourcing and Parish Liaison meeting 4th November.

Police – 18 crimes since 3rd August – Breach of the peace, 15 burglary other buildings, 1 theft and 1 criminal damage. Additionally 25 calls from residents recorded – 2 suspicious behaviour, 3 RTC and traffic related, 18 relating to crime above and 2 of a general nature.

General information - Catalytic converter thefts taken across Suffolk during 5.30 p.m. and 9.30 a.m.

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Advice provided on how to protect vehicles and available catalytic converter marking sessions.

Information to be printed in The Chronicle.

Village Hall – no report received.

CO-OPTION

The villager in question had subsequently declined to be considered further.

FINANCE

660 **Signatories – update:** Clerk to obtain relevant forms. Letter drawn up and signed requesting the bank to register that the Clerk be empowered to transfer funds between the deposit and current account when necessary; request they supply a replacement cheque book and for the Clerk to be able to discuss any account queries with them.

688 **Fireworks event:** Agreement for the event to take place on The Leys under the guidelines of Suffolk Wildlife/RPA proposed by Cllr Scully, seconded by Cllr Mrs Kemball, All in favour.

The meeting recessed briefly to enable documentation to be completed.

689 **Risk Assessment:** Cllrs Ms Waitkins and Mrs Nice to undertake the assessment.

690 **Cheques:** It was proposed by Cllr Ms Waitkins, seconded by Cllr Mrs Nice that the following cheques issued for September be approved. All in favour.

Councillors were informed that the Memorial renovation had been completed and would be reinstalled later this week. It was noted that the costs involved came in under budget.

Chqs

1123	Cancelled	
1124	Litter Picker	£ 87.88
1125	Clerk (expenses)	£ 54.59
1126	R Whitehouse (memorial)	£1,170.00
S/O	Personnel August/September)	£ 230.48

Current A/c £5,522.78 Income £1,207.49 Reserve A/c £28,374.76

Quarterly Summary for September 2014 to be circulated.

Two cheques totalling £50.00 received in respect of The Chronicle advertising (at the end of meeting).

PLANNING APPLICATIONS

1309/14 Meadow House, Flatts Lane: Erection of a one and a half storey dwelling

Planning Meeting held 1st September 2014 detailing concerns but refusal decision not sent to MSDC as a subsequent site meeting was arranged.

HIGHWAY MATTERS

Highways had a backlog of work to be dealt with. The contractor had agreed the layout for the road junction but the next stage was to have a meeting with the County Councillor to discuss possible funding assistance. It was proposed by Cllr Ms Kemball, seconded by Cllr O'Reilly for Cllr Scully to draw up letter for the Clerk to send to the County Councillor.

PARISH PLAN

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The Plan had been proposed and seconded at the last meeting but not agreed. Following a brief discussion, formal adoption of the Parish Plan was proposed by Cllr Mrs Nice, seconded by Cllr Mrs Kemball. Five councillors in favour – one against.

VILLAGE MATTERS

- Signage The Green** The signs had now been received with one sign being displayed at the meeting for councillors' observation. Signs to be installed.
- Trees Church Road & Norton Road** The third land owner had now been written to about the problem of overgrown/dangerous trees.
- The meeting agreed to wait until the current Agreement finished before taking any action in respect of low canopy problems for the trees,
- Apple Store** The Fire Service had been made aware of the potential for the store to be a fire hazard.. Clerk to circulate letter to councillors and subsequent action that was being taken.
- GLMotors Enforcement update** Discussion centred on the possibility of making this a circular route. No decision reached on this and the item to remain on the agenda.
- Mower** An alternative contractor had been approached for costing out The Leys and the Green. Details yet to be received.
- A formal complaint had been received from residents of The Croft in respect of the mower using the pavement outside their homes and speeding. Following a short recess Cllr Scully agreed to liaise with the Village Hall on this matter and to offer an apology stating the matter was being resolved.
- Website** Discussion on having an official website for the village. Onesuffolk was suggested. No decision reached. Item to remain on the agenda.
- The Chronicle** It had been reported that there were some errors in the recent edition but it was pointed out that The Chronicle was not under the control of the Parish Council. A suggestion was made for a Chairman's report on parish council meetings to be included in the magazine. Draft minutes were currently displayed on the Notice Board. No decision reached.
- Village Hall Roof** Although the roof had been completed, the work was not indemnified and it was pointed out that the Trustees could be responsible financially if there were any subsequent problems /failure in the work carried out. Since the Council had not contributed any funds to this refurbishment it was not a matter for the parish council to query but for the villager to follow this up as appropriate.
- Notice Board** The notice board was in a state of disrepair and in need of being replaced. Clerk to obtain details of notice boards available – double size, lockable and cost in wood and/or recycled materials.

Councillors Scully and O'Reilly left the meeting at 9.26 p.m.

CORRESPONDENCE

Various brochures – circulated
Rural Land Registry – tabled
CAP reform catalogue

Signature.....

DATE OF NEXT MEETING - 29th October 2014.

There being no further business the Vice Chairman closed the meeting at 9.30 p.m.

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