

TOSTOCK PARISH COUNCIL MEETING HELD AT THE VILLAGE
HALL ON WEDNESDAY 23rd AUGUST 2017

Present: Cllrs R Perks (Chairman), J Kearsley, Mrs S Mansel & D Blundell.
Mrs M Bottomley (Clerk). C Cllr Mrs J Storey
5 villagers

Apologies: Cllrs B Alexander & Mrs C Debenham

DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

CO-OPTION

Details for Ms Philippa Fletcher had been previously circulated to all councillors and following a brief discussion, Cllr Kearsley proposed acceptance. Seconded by Cllr Mrs Mansel – all in favour. Cllr Ms Fletcher was invited to join members of the council having signed the Declaration of Acceptance.

MINUTES OF THE PARISH COUNCIL MEETING 12th JULY 2017

It was proposed by Cllr Kearsley, seconded by Cllr Perks that the minutes were a true and accurate record and signed accordingly. All in favour.

The meeting recessed for the next item and Public Forum

WRITTEN REPORTS

C Cllr Mrs J Storey- there will be two meetings regarding the appointment of a new Chief Executive and the final four candidates go through a procedure with the Cabinet on the 11th September followed by a full council meeting on the 14th September whereby the recommended applicant will be accepted. Traditionally the month of August is a quiet month.

D Cllr Mrs S Mansel - report circulated covering the Local Plan; Ward boundary review; the move to Endeavour Huse, Ipswich; Councillor Locality Budget award scheme extended until 16th February 2018; Wetherden Road and Warren Lane planning applications.

Cllr Kearsley confirmed he would attend the consultation for the Local Plan on the 25th September at 6.30 p.m.

Village Hall – nothing to report.

Public Forum: -

Problem with dog waste – item for The Chronicle.

Speed of HGV's and traffic in Norton. The only sign is at the top of the Leys. Average speed seems to be about 50 mph.

Norton Road and drainage/pond issues – matter to be raised with planners by parishioner and who may also take appropriate legal action.

The meeting reconvened.

Chairman's report – no matters raised.

FINANCE

702 **Risk Assessment:** handed to the Clerk for typing up. Defibrillator to be added.

733 **Clerk's Contract** – now completed and salary agreed at SCP 17 and increased to SCP18 with acknowledgement of the CILCA qualification. Remove from Agenda.

Signature.....

- 746 **Banking authorization:** ongoing
- 747 **Cheques:** It was proposed by Cllr Kearsley, seconded by Cllr Perks that the following cheques issued for August be approved. All in favour.

Chq/BACS

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|------|------------------------------------|---------|
| 1344 | Litter Picker (Aug/Sept)89951 | £ 97.50 |
| 1345 | Clerk (expenses) | £ 38.79 |
| 1346 | Gipping Press (Magazine) | £152.93 |
| 1347 | Haughley PC (cartridges) | £ 30.79 |
| 1348 | SALC (training D Matthews) | £ 30.00 |
| 1349 | LCPAS (Data Protection course) / 5 | £ 8.00 |
| 1349 | LCPAS (Audit fee (Inv. 1006) | £100.00 |
| S/O | Personnel (August/September) | £264.00 |

Current A/c: £9,963.67 Income: (£424.82 wayleaves/Admin misc) Reserve A/c: £27,410.20

- 748 **Receipts & Summary** sheet circulated to all councillors. After a brief discussion concerning items of overspend, Cllr Perks proposed waiting for the next quarterly set of figures before actioning any transference of funds from Reserve. Seconded by Cllr Kearsley – all in favour
- 749 **Audit Report:** Accepted proposed by Cllr Perks, seconded by Cllr Kearsley – all in favour. The recommendations to be implemented. Clerk to produce action plan for submission at the next meeting.
- 750 **Locality Funding:** Councils were eligible for funding and the closing date has been extended to 16th February. Agenda item October meeting. Cllr Mrs Mansel to advise the Editor of The Chronicle regarding the closing date.

PLANNING - no planning applications

NORTON ROAD DEVELOPMENT

The Parish Council is concerned that there is no evidence that a satisfactory solution has been found for drainage of surface water from this development. As planning permission has been granted it would seem that a solution has been found. A letter included in the web site documents relating to drainage issues refers to a document dated 28th February 2017 but this document has not been published. The council resolved to write requesting sight of this.

PERKINS WAY

The council had been notified of a document relating to surface water removal at the proposed Perkins Way development. This document suggested solutions to this issue. However, the council felt that there was insufficient detail in the document.

The council resolved to request sight of the information from the assessment of the proposed schemes set out in the document.

BOUNDARY REVIEW

The first consultation is now over and the Parish Council can make comments at the next stage. Members agreed to wait until the next consultation.

VILLAGE MATTERS

Signs on the Green: signs were now on the Green. Members were grateful and thanked Cllr Blundell for organising and putting up the notice.

Signature.....

The Leys/WP proposals: The pond has been cleared, weeds removed and stumps dealt with. The island has been removed. Grateful thanks to M Baully for all his work in clearing the pond. Clerk to write appropriate letter.

Tracks: The three quotes received were circulated and following a brief discussion Cllr Kearsley proposed accept the quote from M J Nunn. Seconded by Cllr Perks – all in favour.

Gateway signage: the purchase of Speed Indicator Displays was discussed. Councillors decided to review at a later date.

Councillors also discussed purchasing 30 mph signage stickers for wheelie bins in the village. Proposed by Cllr Blundell, seconded by Cllr Kearsley – all in favour. Clerk to obtain costs.

Quotes received for Gateways considered. Cllr Blundell proposed accepting contractor M J Nunn, seconded by Cllr Mrs Mansell. All in favour.

Memorial Ms S Waitkins: 3 small trees – silver Birch or similar – had been suggested. However councillors were in favour of a new bench located possibly outside The Croft would be suitable. Wording to be agreed.

TRAINING – the newly co-opted councillor to attend a SALC training course. Clerk to organise suitable date and time with Cllr Ms Fletcher.

ITEMS FOR THE CHRONICLE

Dog waste bins

New co-opted councillor. Also to mention there remain two vacancies on the Council.

Contracts for The Leys and Gateway signs agreed

Completion of work on The Leys

CORRESPONDENCE

Brochures for circulation

Local Plan Consultation – 6.30 p.m. on 25th September at Red Gables, Stowmarket. Cllr Kearsley to attend.

Norton Road railway bridge closing 28th August for investigative work.

MSDC Visioning event – current projects – 2 people per council. Noted.

DATE OF NEXT MEETING - 4th October 2017.

Meeting closed at 10.22 p.m.

Signature.....