

TOSTOCK PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL
ON WEDNESDAY 4th OCTOBER 2017

Present: Cllrs R Perks (Chairman), C Debenham, B Alexander, Mrs S Mansel, D Blundell & Mrs P Fletcher
6 villagers

Apologies: Cllrs J Kearsley

Public Forum: - query regarding the Norton Road drainage problem. Chairman confirmed the Council had written to MSDC concerning this. The Council had also commented about Perkins Way.

DECLARATIONS OF INTEREST - None

DISPENSATIONS – None

MINUTES OF THE PARISH COUNCIL MEETING 23rd AUGUST 2017.

It was proposed by Cllr Blundell, seconded by Cllr Perks that the minutes were a true and accurate record and signed accordingly. All in favour.

MINUTES OF THE PLANNING MEETING 13th SEPTEMBER 2017.

It was proposed by Cllr Perks, seconded by Cllr Blundell that the minutes were a true and accurate record and signed accordingly. All in favour.

The meeting recessed for the next item.

WRITTEN REPORTS

C Cllr Mrs J Storey – written report circulated covering the Cabinet meeting 10th October; Bury St Edmunds Eastern Relief Road opening; Reorganisation of Suffolk Highways – <https://highwaysreporting.suffolk.gov.uk> or 0345 606 6171.

D Cllr Mrs S Mansel – report circulated covering the new Joint Local Plan; move to Endeavour House; Housing; Planning applications along A14 corridor; Joint Leisure Strategy.

Village Hall Committee – no report.

Chairman's report - letter received from Bowls advising they have been promoted to the premier league and won the Victor cup.

The meeting reconvened.

FINANCE

702 **Risk Assessment:** the defibrillator has been added to the Assessment.

749 **Internal Audit:** List of actions circulated to councillors covering Variance reporting, setting up Financial Risk Assessment, amending Code of Conduct, Workplace pensions, Asset List and website information. All in hand.

750 **Locality Funding:** the closing date has been extended to February. Anyone can claim.

751 **Financial Risk Assessment:** template obtained and Clerk to amend as appropriate for the Council to complete.

752 **Change in Tax Payments:** HMRC have requested all payments to be posted to them in future rather than make payment through the Post Office.

753 **Cheques:** It was proposed by Cllr Mrs Mansel, seconded by Cllr Mrs Fletcher that the following cheques issued for October be approved. All in favour.

Signature.....

Chq

1350	Litter Picker (October)	£ 48.75
1351	Clerk (expenses)	£ 42.97
1352	Post Office (tax)	£ 97.80
1353	CAS (insurance)	£471.37
1354	Haughley PC (stationery)	£ 32.45
1355	Horringer PC (Virus removal)	£ 17.50
1356	BDO (audit)	£120.00
1357	W Jarvis (tree work)	£780.00

Current A/c £7,486.23 Income £3,867.50 (Precept) Reserve £27,410.43

- 754 **Transparency Code funding:** further funds are available to assist in setting up a website. Clerk to contact SALC for more information.

PLANNING APPLICATIONS

The following applications were considered by councillors:-

DC/17/04553 **The Crossings, The Green:** Insertion of dormer window to rear elevation
PC comment: support (proposed by Cllr Mrs Mansel, seconded by Cllr Perks – all in favour)

DC/17/04554 **The Crossings, The Green:** Insertion of dormer window to rear elevation
PC comment: support (proposed by Cllr Mrs Mansel, seconded by Cllr Perks – all in favour)

LOCAL PLANVILLAGE MATTERS**Signs on**

Green Completed . Remove item from agenda.

The Leys Chairman provided update adding that the trees have now been removed, the stumps ground out and the weeds removed.

**Gateway
Signage**

**Telephone
Box** Two quotes received from M Evans and Bream, but the meeting agreed for Cllr Blundell to obtain an additional quote.

**Firework
Event** Permission had been sought to hold a firework event on the 4th November on The Leys. Clerk to ensure appropriate cover. Risk Assessment to be undertaken by Chairman. Proposed by Cllr Perks, seconded by Cllr Alexander – all in favour.

TRAINING

Cllr Mrs Fletcher to attend training course at SALC in November. Clerk to arrange.

ITEMS FOR THE CHRONICLE

Painting the phone box.

CORRESPONDENCE

Ms S Waitkins - Councillors felt that the memorial bench should be located outside the Crofts and

Signature.....

installation arrangements were then discussed and agreed.

DATE OF NEXT MEETING – 14th December 2016.

Apologies from Cllr Mrs Le Fleming for meetings 16th November and 14th December 2016.

There being no further business the Chairman closed the meeting at 9.30 p.m.

Signature.....