

TOSTOCK PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL-
ON WEDNESDAY 22nd AUGUST 2018

Present: Cllrs R Perks (Chairman), J Kearsley, N Cytacki, P Fletcher and S Mansel
Mrs S Brown (Temporary Clerk)
Two Members of the Public

1. APOLOGIES: Received and accepted from: Cllr C Debenham and B Alexander. Cllr Perks advised Cllr Alexander had resigned from the Council due to work commitments the Clerk to advise Mid Suffolk District Council of the vacancy.

2. DECLARATIONS OF INTEREST: No declarations received.

3. DISPENSATIONS: None.

4. MINUTES OF THE PARISH COUNCIL MEETING 11th JULY 2018:

Cllr Kearsley proposed and seconded by Cllr Fletcher, all in agreement that the minutes of the Parish Council meeting held on the 11th July 2018, were approved as a true and accurate record and signed accordingly.

5. REPORTS:

- a). County Councillor **Cllr J Storey:** Apologies had been given and no report received.
- b). District Councillors **Cllr S Mansel and J. Levantis:** Apologies given from Cllr Levantis no report had been received. Cllr Mansel attended and gave a report which included: Mid Suffolk have announced they currently have a 5 year housing land supply. This gives the planning department more weight to refuse development outside of settlement boundaries. Mid Suffolk and Babergh are currently piloting the publication of S.106 and CIL figures on the website (if not currently live on the website it should be within the month). New ward boundaries, from May 2019 Tostock will be within the Thurston ward which will be a two member ward. Mid Suffolk and Babergh CIFCO investment strategy, the annual report has been published. Change to cabinet members and Tenant Scrutiny Panel. Cllr Fletcher asked if a planning application has not been decided is it affected by the housing supply, it was advised it gives more grounds to refuse if outside of the settlement boundary, this was briefly discussed. Cllr Kearsley stated the S.106 and CIL monies were an important source of monies to Parish Councils with the new data base it will be possible to check if monies were available. Cllr Perks advised there were some S.106 monies, for Tostock, still available for outside sports. Cllr Mansel advised groups may apply for funding from the district CIL funds and a number of village halls do this. CIL monies are not earmarked for sports the Parish Council can decide what they want to spend it on.
- c). Village Hall: No report, the next meeting is scheduled for September.
- d). Chairman: Nothing further to report.

6. Public Forum: A question was asked re grass on The Leys – this has been left long as a natural area and to encourage wild flowers. This was briefly discussed as well as the need for a Leys working party to also look after the pond, to place a notice in the Chronicle.

7. FINANCE:

Finance Report: A letter to be sent to Nat West asking for bank statements to be sent to the Chair.

780 Payment of Cheques: Cllr Kearsley proposed the following accounts and cheques are issued for August is approved seconded by Cllr Fletcher all in agreement:

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Cheques:

1286 – Glasdon inv: 755552 bench & x3 dog bins £1504.21
 1287 – SmartWheeler speed stickers £175.75 (Paid by Clerk)
 1288 – S. Brown Temporary clerk hours & expenses to 21.8.18 £354.01
 1289 – Litter Picker August/September salary £101.80
 Standing Order – Clerk Salary August 2018 - £130.39
 Total expenditure for August 2018 £2,266.16

Current Account at 3rd August £10,373.93 - Reserve Account at 3rd August £17,420.76

8. TO CONSIDER COMMUNITY INFRASTRUCTURE LEVY:

Following the article in The Chronicle a number of suggestions had been received (list to be sent to the Chair) including: outside gym apparatus, improve/refurbish the village hall, refurbishing play area, re-surface football pitch, over-flow car park, skate park and bike rack for village hall. Cllr Perks advised SCC owned a piece of land in Flatts Lane which the Parish Council could ask for ownership to be transferred to the Parish Council for an over-flow car park, this was briefly discussed. Cllr Mansel asked whether it would be possible to extend the village hall, Cllr Perks advised it could be this was briefly discussed. Cllr Perks to arrange a meeting with the village hall to discuss how to go forward. To place on next agenda.

9. TO CONSIDER ONGOING TEMPORARY CLERK ARRANGEMENTS:

Cllr Perks advised it was now apparent the Clerk will be off work for some considerable time, the temporary clerk was happy to continue. To arrange: bank statements to go to the Chair, to inform Democratic Services at MSDC. The planning department, SALC and the insurance company had already been informed. The Chair to update the website contact details, to inform the village hall, church, the Chronicle and Gipping Press (It was advised most advertising is paid by BACS). The temporary clerk to contact the Pension Regulator.

10. TO CONSIDER GENERIC COUNCIL EMAIL ADDRESS:

Cllr Perks advised Suffolk Cloud was offering to set up a domain name for £20 for two years and £3 per month per mail box, this was discussed it was agreed to set up: clerk@tostockpc.org.uk the clerk to advise Suffolk Cloud.

10. PLANNING:

- i. Application No: DC/18/03604 Crosswinds, Flatts Lane – Monkey Puzzle Tree Fell: Council discussed and all in agreement no objection.
- ii. Application No: DC/18/03618 Highmoor House, Norton Road – Erection of two storey extension and alterations to existing dwelling including porch and dormer with fenestration alterations (amended scheme to that approved under DC/17/04876/FHA: Council discussed and all in agreement no objection.
- iii. Application No: DC/18/03190 1 Bungalow, New Road – Erection of rear, side and front single storey extensions: Council discussed and agreed the comment: This is a large extension of not a particularly attractive design. Cllr Mansel proposed objecting to the application due to the garage protruding from the building line which disturbed the building line significantly seconded by Cllr Kearsley all in agreement.
- iv. Application No: DC/18/03477 Land north of Village Hall, Norton Road – Discharge of Conditions for Application 4974/16 Condition 3 (Landscaping Scheme): Council discussed and all in agreement no objection with the comment: The Parish Council would like to see the planting carried out as soon as possible in the first appropriate season.
- v. Application No: DC/18/03506 Land north of Village Hall, Norton Road – Discharge of Conditions for application 4974/16 Condition 13 (Energy Strategy): Council discussed and all in agreement no comment.
- vi. Application No: DC/18/03519 Land north of Village Hall, Norton Road – Discharge of Conditions for application 4974/16 Condition 12 (Details of Illumination): Council discussed and all in agreement no objection with the comment: Happy with the design but must be LED.

12. VILLAGE MATTERS:

- a). Telephone Box update: The works had been completed awaiting the invoice.

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- b). Norton Road – Ditches and Trees: a response from the resident had been received: having looked at the trees and ditch on Norton Road with a Contractor he would put the matter in hand.
- c). Dog Waste Bins – Cllr Perks updated Council, three new dog bins had been delivered and would be installed as soon as possible. When in place the clerk to inform MSDC.
- d). Speed Stickers – Cllr Fletcher updated Council the speed stickers had been delivered with quite a few already gone out to residents. A further article to be placed in The Chronicle including a photograph with the speed sticker on a bin.
- e). Christmas Tree on The Green: Cllr Fletcher updated Council on a meeting with UK Power Networks who had advised a box larger than the telephone box behind the bus shelter would have to be placed on The Green at a cost of around £6,000 - £8,000, Council agreed this was too expensive. A comment had been made that it may be possible for an electrician to place an outside box underground and run a cable under the road to a resident's property. A resident had come forward and agreed a power point could be made available; this was briefly discussed with a clip on power meter on a timer which could be used. This would be a one-off cost, Cllr Fletcher to get a quote and advice from an electrician. Cllr Mansel advised it may be necessary to source the Christmas tree quite early to ensure the size needed, Cllr Fletcher had this in hand.
- f). Speed Indicator Displays: Cllr Perks updated Council on the survey carried out with a number of sites identified: 2 on Norton Road – outside the Village Hall and possibly opposite Wood Close. 1 on Church Road – not quite opposite The Drift just past the dog bin also looking at site on the other side of the this road. 1 on New Road – on mini 30mph sign. Cllr Perks to submit the proposals to Highways. Cllr Mansel proposed using some of the CIL monies to fund the purchase of a speed indicator device seconded by Cllr Kearsely all in agreement.
- g). Bench: Cllr Perks updated Council this had now been delivered and installed outside the Croft, to take off agenda.
- h). Parking on The Green: Cllr Debenham had been concerned as cars were parking on and round The Green making it quite chaotic at times, this was discussed including the times when most affected. The classic car bi-annual event was discussed Council agreed to write a letter to the organiser to formalise that the Council were happy for it to take place on The Green and to support this successful event but would ask there is adequate insurance with a copy of the insurance sent to the Parish Council.
- i). Fireworks on the Leys: The Village Hall would like permission to go ahead with this event again on 3 November all in agreement for this to go ahead. The Parish Council normally insures this event, the clerk to contact the insurance company. The Cllr Perks advised the resident who runs the fireworks is qualified and Cllr Perks will carry out a risk assessment for the event. It was noted the event had adequate qualified first aiders but more stewards would be needed.

13. ITEMS FOR THE CHRONICLE:

Article on bin stickers with photograph
The Leys working party
Councillor vacancy
New dog waste bins

14. CORRESPONDENCE: No correspondence had been received.

15. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA: Cllr Cytacki advised he would like to attend Councillor training as soon as time permitted. Cllr Fletcher advised she had received a number of complaints from residents in regards litter in the village this was briefly discussed residents to be encouraged if they see litter to advise the litter picker.

15. DATE OF NEXT MEETING: To confirm the date of the next scheduled meeting, as Wednesday, 10th October 2018 at 7.30pm in the village hall (this was a week later due to clerks holiday)

The meeting closed at 9.35 p.m.

Signature.....